

3 October 1975

MEMORANDUM FOR: Chief, Policy & Plans Group

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SUBJECT

: Types of Records Maintained in OS Registry

1. In response to the memorandum from the DD/P&M dated 19 September 1975, Subject, MBO Objective OS-D 01-76, the records maintained by the OS Registry fall within the following categories:

16 1/2 cubic feet	Policy Files
3 cubic feet	Legislative Policy
4 cubic feet	Yearly Administrative Files (various Subject Files - filed according to the Agency Filing System)
4 cubic feet	Headquarters Regulations, Notices, Bulletins, OS Notices & Directives
1 cubic foot	3 x 5 Control Cards

2. Eighteen and one-half feet of the total amount arrived at in the June Report were FOIA files. It is expected that these files will be removed from Registry in the not-too-distant future.

Chief, OS Registry

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